

FORWARD PLAN OF PROPOSED CABINET BUSINESS

PERIOD: OCTOBER 2018 - JANUARY 2019

SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS

Please contact the Cabinet Support Office (2087 2396) if you require any further information

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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11 October 2018

Leader

Potential Implications of a No Deal Brexit				Cabinet
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Children & Families

Review of Family Support Arrangements	Following a review of the early help arrangements for families and children, proposals for a new family support services have been developed to provide comprehensive information, advice and assistance to families.	AMBER	Institute of Public Care have been commissioned to review current services and this includes interviews with key partners and stakeholders so that they can fully contribute to the review. Some consultation has also been undertaken with service users and this will also inform the review.	Cabinet
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Finance, Modernisation & Performance

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Annual Complaints Report	<p>The annual complaints report for the Council provides the total number of complaints and compliments received by the Authority each financial year.</p> <p>This includes information on the volumes received by each service area with narrative provided on trend analysis, explaining any increase or decrease from the previous year. Improvements made by the Council as a result of customer feedback is also considered and documented.</p> <p>Additional information is provided on complaints that have been escalated to the Public Ombudsman for Wales including data such as the number of complaints being upheld.</p>	Green		Cabinet
Annual Wellbeing Report	<p>This report is a statutory document that the Council must produce each year as a reflection of its performance and activities in the previous financial year (2017-18) in line with the Corporate Plan. The report must be publically available by 31st October each year on the Council's website, in order to satisfy the requirements of the Auditor General for Wales.</p>	Green		Cabinet
Strategic Planning & Transport				
Local Air Quality Management - Annual Air Quality Progress Report and Clean Air Strategy and Action Plan	<p>Report detailing results of air quality monitoring undertaken across Cardiff during 2017.</p> <p>Seek authorisation to submit to Welsh Government the Clean Air Strategy and Action Plan report which sets out strategic measures/ actions to improve air quality in the Air Quality Management Areas and more widely across Cardiff.</p>	AMBER		Cabinet

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October 2018

Investment & Development

Securing investment into Council owned heritage buildings	There is a need to invest in many of the Council's heritage buildings in order to address both a maintenance backlog as well as ensure their sustainability. The report will provide options for securing investment into Council owned heritage buildings	AMBER		Cabinet
Indoor Arena	Outline the approach for the delivery of the Indoor Arena and to secure cabinet approval for the initial costs	Amber		Cabinet
Land at Harbour Drive	To acquire land at Harbour Drive to leverage investment in the area.	AMBER		Cabinet

15 November 2018

Clean Streets, Recycling & Environment

Cardiff Council's Approach to Single Use Plastics	In response to a single use plastic motion presented to the Cabinet; i) to work with partners on the No straw Stand; ii) to work with Welsh Water on Refill Stations iii) explore markets for recycling previously thought to be not recyclable. Produce a report outlining plans by October 2018 to reduce single use items on council premises such as cups, wrapping, bags etc., The report outlines the background of single use plastics and the	GREEN	Engagement and consultation will be undertaken with key stakeholder groups, citizens, suppliers and Council with regard to the draft policy.	Cabinet
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	areas of concern for the Council. The report outlines an action plan to understand and reduce single use plastics across the Authority and propose a draft policy for further consultation on the Councils commitment to reduce single use plastics and protect our environment.			

Shared Regulatory Services Annual Report 2017-18	To provide Cabinet with a review of Shared Regulatory Services undertaken in Cardiff and associated performance.			Cabinet
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Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Willows High School	At its meeting on 14 December the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools Programme. The priorities include a proposal for Willows High School to be rebuilt and expanded to provide a new 11-16 high schools with eight forms of entry. This report seeks Cabinet's approval to consult on this proposal.	AMBER	A range of stakeholders including Members, Governors, Headteachers, school staff, parents, children and local residents will be consulted as part of the public consultation.	Cabinet
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School Organisation Planning: 21st Century Schools (Band B) Cantonian	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes as part of Cardiff's Band B 21 st Century Schools Programme. This report seeks Cabinet's approval to consult on the proposals for developing the	AMBER	A full public consultation will be undertaken with Members, the local	Cabinet
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High School	existing Cantonian High Schools Site, in line with Band B priority schemes.		community, staff, Governors and the schools affected, other local schools, pupils and other stakeholders in accordance with statutory requirements.	

Finance, Modernisation & Performance

2019/20 Budget Proposals for Consultation	To consider Budget proposals for consultation	Green		Cabinet
Budget Monitoring - Month 6 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first six months of the financial year.	Green		Cabinet
Quarter 2 2018-19 Performance Report	This report presents a summary of the Council's performance for Quarter 2 of the 2018-19 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet
Treasury Management Mid	To inform members of the Council's Treasury Management activities since 1 st April 2018 and the position as at 30 th September 2018.			Cabinet

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Year Report 2018/19				Council

Investment & Development

Core Office Accommodation	The report will update the Cabinet on work to develop proposals for future Core Office Accommodation for the Council, which aims to reduce operating costs, the maintenance backlog and provide improved facilities.	AMBER		Cabinet
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Economic White Paper	In 2017 the Council published 'More and Better Jobs', an Economic Strategy Green Paper. This reports back on the consultation process and presents the subsequent White Paper.	AMBER		Cabinet
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Strategic Planning & Transport

Delivery of city-wide residential LED street lighting and the development of SMART infrastructure	<p>The delivery of LED street lighting on the strategic road network has successfully supported reduction in energy consumption and in Cardiff's Carbon Footprint.</p> <p>The implementation of a residential pilot in Radyr show there are limited concerns relating to LED street lighting in residential areas.</p> <p>The developing an 'invest to save' project residential LED street lighting provides further opportunities to reduce energy consumption and Cardiff's Carbon Footprint.</p> <p>The linking of LED street lighting to a Central Management System allows the implementation of SMART infrastructure. The report will identify the benefits and opportunities associated with SMART</p>	Amber		Cabinet
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	infrastructure for future projects.			
Clamping and removal of nuisance vehicles from the highway	Nuisance vehicles can create significant issues and frustrate law-abiding citizens. The provision of this service will also allow the opportunity to utilise devolved DVLA powers to tackle untaxed vehicles from public area.	Amber		Cabinet
Confirmation of Article 4(2) Directions in Llandaff and Cardiff Road.	Further to the Cabinet Decision in July 2018, Article 4(2) Directions were served on 11th August to remove permitted development rights for the partial demolition of any means of enclosure within the -, Llandaff and Cardiff Road Conservation Areas. This Report will seek confirmation of the Directions as required by the legislation.	Green	Letters were sent to local members, all affected dwellinghouse owners/occupiers (c.400 properties) and an advertisement placed in the Western Mail giving 21 days for representations to be made. The responses will be reported within the Cabinet Report. The order must be confirmed in the same way as it was made - so further letters and a press notice will be	Cabinet

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			required.	

13 December 2018

Leader

Community Councils Charter	To update the Charter agreed with the Community Councils and adopted by the Executive back in 2012; aiming to support structured, regular engagement and communication between Cardiff Council and the six Community Councils in Cardiff.	Green	Community Councils	Cabinet
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Finance, Modernisation & Performance

Corporate Risk Register - Mid Year Review 2018/19	The report will inform the Cabinet of the key risks facing the Council. The Cabinet will have last sighted the Corporate Risk Register (CRR) at a Cabinet Meeting in July 2018. Senior officers review the document quarterly and the Cabinet once every 6 months. Corporate Risk owners are at a Director level, and they each input to the review of this document.			Cabinet
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Calculation of Council Tax Base 2019/20	The Council has a statutory obligation to agree the Council Tax base by 31 st December each year. This decision has been delegated to the Cabinet.			Cabinet
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Investment & Development

Presentation of the new Cardiff East Industrial Strategy	To see seek Cabinet approval for the Cardiff East Industrial Strategy	Amber		Cabinet
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Innovation Update	Attracting and developing high value jobs is an important element of the city's economic strategy. Increasingly innovation infrastructure is being supported by a wide range of actors, including private sector and other public sector partners. This report outlines our approach to support innovation and leveraging investment.	Amber		Cabinet
Dumballs Road	This report will present a new masterplan for Dumballs road and delivery of Cardiff Council affordable housing	Amber		Cabinet

Housing & Communities

Homelessness Review and Strategy 2018-2022	<p>Under Section 50 of the Housing (Wales) Act 2014 a local housing authority must periodically carry out a homelessness review for its area, and formulate and adopt a homelessness strategy based on the results of that review. The Council must adopt a homelessness strategy in 2018 and a new homelessness strategy in every fourth year after that.</p> <p>A review of available data has been undertaken, examining the main causes of homelessness in Cardiff, focusing on key themes of prevention, accommodation and support.</p> <p>Key findings from the review will be used to inform the Homelessness Strategy, which will set out a co-ordinated approach to tackling and preventing this issue. The Strategy will identify available services and how they can be improved to ensure people receive appropriate, timely help and support.</p>	AMBER	<p>Comments were requested from partner organisations about homeless services and these have been used to inform the review. A client survey has been carried out to gather the views and experiences of service users.</p> <p>Informal consultation on the strategy will take</p>	Cabinet
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			place in November once a full draft is completed.	

Social Care Health & Wellbeing / Children & Families

Corporate Safeguarding Annual Report 2017/18	To update Cabinet members on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Amber		Cabinet
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24 January 2019

Education, Employment & Skills

School Organisation Planning: 21st Century Schools (Band B) Fitzalan High School	At its meeting on 14 December 2017 the Cabinet considered a report setting out the Council's priority schemes to be undertaken as part of Cardiff's Band B 21 st Century Schools. This report will set out the proposal for Fitzalan High School to be rebuilt as a new 11-18 high school with 10 forms of entry and detail responses to the public engagement.	AMBER	A public engagement will be undertaken with Members, the local community, staff and Governors of the school, other local schools, pupils and other stakeholders.	Cabinet
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Housing & Communities

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Older Persons Accommodation Strategy 2018 - 2023	This Older People's Housing Strategy sets out how the Council and partners will shape and deliver housing and related services for older people, and how this provision can help address wider health and social care priorities.		Initial resident consultation and coffee morning events have been held at Brentwood Court; Clos Y Nant; Minton Court; Popular House and Nelson House, regarding improvement works programmed for the coming financial year. A detailed specification for all Community Living Schemes has been developed to ensure consistency of finish	Cabinet

February 2019

Budget Report 2019/20	To recommend the Cabinet budget proposals be approved by Council together with the necessary statutory recommendations	Red		Cabinet
Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	Green		Cabinet

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
Quarter 3 2018-19 Performance Report	This report presents a summary of the Council's performance for Quarter 3 of the 2018-19 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct any remedial actions considered necessary.	Green		Cabinet